

Good morning-

As we prepare for **June 12th**, we want to share the below information to help you anticipate the day and your role in it for our upcoming **Leadership Academy workshop: *Crucial Conversations: How To Effectively “Go There” To Manage Challenging Relationships.***

- Orla may ask for **help from the mentors impromptu** during the workshop and will provide directions in real-time.

During Group Discussions:

- We ask that you **lead the discussions** while making sure **everyone in the “room” has a voice.**
- Please help to provide any **suggestions or clarifying information** from your experiences.
- If a mentee is struggling with a difficult conversation they have to have and the conversation veers from the discussion questions provided, take the conversation in the direction you feel is appropriate for your PAG.
- **We will be moving Orla Castanien around the Zoom rooms.** While we may not be able to put her in all the rooms, you may find her in your room at some point.

Workshop Materials:

- Please access the **PROGRAM PACKET** on the **Leadership Academy website page.**
 - **PROGRAM DOCUMENTS PAGE** / **PASSWORD: 2024LA**
 - Select the down arrow for **CRUCIAL CONVERSATIONS.**
 - Have the information readily available to take notes and follow along during the presentation.
 - In this **program packet**, there are templates you will fill in during the workshop as well as instructions/references you will need during the program.
- Please have your **DISC and Saboteur reports** along with your **goal** available to reference during our time together.

Zoom:

- The workshop will be held via **Zoom** beginning **promptly at 8:00 AM.**
- We will end our program at **11:00 AM.**

Thank you for helping to lead your group in this workshop. We look forward to spending time with you next week. Have a wonderful weekend!

Warm regards,



Susan Gibson (*she/her/hers*)
TTI Certified in DISC, DF & EQ
The **Chamm'd** Foundation
Program Director
(847) 883-9932
www.charmmdfoundation.org



Wiley Susan Wilder (*she/her/hers*)
The **Chamm'd** Foundation
Business Administrator
(847) 883-9953
www.charmmdfoundation.org